



Graduate Students' Association
Association des étudiant(e)s aux études
supérieures

Local 110 of the Canadian Federation of Students
Section 110 de la Fédération canadienne des étudiantes et

étudiants

Minutes / Agenda / Ordre du jour

Executive Council Meeting / Première réunion du comité exécutif
Thursday, June 1, 2017 at 4:45 PM / Jeudi le 1 juin 2017 à 16 h 45
P212B – GSA Office

1) Verification of Quorum / Vérification du quorum

Mia
Nathaniel

David
Amber
Renee

2) Adoption of the Agenda / Adoption de l'ordre du jour

Moved : Nathaniel
Second : Mia

**3) Approval of the minutes from the Executive meeting held on April 18, 2017/
Adoption du procès-verbal de la réunion du 18 avril 2017**

No minutes from last meeting due to no quorum; Brief update meeting occurred

4) Office Updates

a) Banking – adding & removal

Renee met with Yin; Signatures for Mia and Nathaniel; Letter about change of signatures completed

b) business cards (13) students – sent email to marketing

HK missing business cards
One final batch of business cards will be generated
Renee will speak with Dr. Lesbarreres about the outstanding issues.

c) Newsletter

Copy of newsletter passed around. Renee would like to send out this week.
Almost 400 Graduate Members have viewed last month's newsletter.

d) Thesis Writing Retreat 2017 – 7 students – only 4 can attend –

Email from Queen's advising only PhD students can attend the retreat. Queen's agreed to allow our Master's students to attend.

e) Orientation week – catalogue received



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150+ water bottles
Enough condoms
Enough highlighters
Enough bags

Add Notebooks ?
Add T-shirts ?

Nathaniel will ask Liaison – about tshirts.
Orientation BBQ : contact Chartwell's for a quote; Renee will contact Chartwells and Amber will help design the menu.

Orientation Week Meeting – expressed the possibility of new tshirts for orientation.

f) Green Shield meeting June 20th with reps

Two representatives are coming. Just an overview.
Mia will come;
Nathaniel will check his schedule.

g) Furniture for office

Renee has researched; dimensions and pricing.
Question to try out the desk first for ergonomic. Suggested dimension depends upon the individual. Amber will send the link to test.

Motion: to approve Renee's budget of \$5000 for GSA office furniture.
Moved: Mia
Second: Nathaniel
Approved.

Printer already purchased on sale!

5) LAMPS has inquired about making the entrance a place for children. The Executive discussed; citing safety concerns and liability the GSA is not in favor.

6) **Motion: Mia Bourque to assume the role of CFS-O Provincial Executive representative for GSA Local 110.**

a) Transition Report – Yasser

7) **GSA Representatives on Laurentian BOG, Senate & Committees**

a) Review Form



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b) Determine 2017-2018 Representatives

8) Winter Term Meeting – GSA + LU Executive Team

- a) GSA Attendance: Mia, Nathaniel, David, Yasser
- b) Student Association Membership Lists (Chris Mercer)
- c) Graduate Student Business Cards (Alex Freedman)
- d) Security & Risk – Graduate Research (Carol McCauley)
- e) Post-Residency Fees (Norman Lavalee)
- f) Campus Mental Health (Eric Labrosse)
- g) Top Graduate Student Workshop Requests (David Lesbarreres)

9) Mental Health Services + Work Integrated Learning

- a) When: *Wednesday, May 3rd 3:00 pm – 4:00pm (room A200)*
- b) Who: Dean of Graduate Studies, Director of Student Life, Treasurer GSA, outgoing President GSA, VP Equity, Diversity and Human Rights (EDHRO)

10) Laurentian Budget Consultation

- a) *Monday, May 1st 10:00 am – 11:00 am (room L-712 Parker)*
- b) Draft Template

11) Other Items

Pride Float with joint Students Association – Meeting June 20th

Mia is meeting with Noel from Human Rights; to seek about training for the executives and Renee

Mia and Nathaniel are taking assist training –

Mia attend the International Graduating Students

Bannock Lounge – inquired about making it more of a lounge for Graduate students to enjoy on the far side of campus.

CROSH – on the hook for majority of costs. Different sponsors questioned.

Space was left in a will. -

12) Next Executive Council Meeting/ Prochaine rencontre executive

a) Tuesday, June 27th @ 4:45 pm

13) Adjournment / Levée de la reunion